

# Town of Ruston

# November 2007

5117 N Winnifred Street  
Ruston, WA 98407  
(253) 759-3544  
Open M-F: 9am – 5 pm

## PUBLIC MEETING ANNOUNCEMENTS

- Town Council Meets: December 3<sup>rd</sup> & December 17th at 7:00 PM at Ruston School
- Meter Reading: December 20, 2007, January 17, 2008, February 21, 2008
- Seniors will meet on December 1<sup>st</sup> at 1:00 pm at Ruston Town Hall

### **COUNCIL NEWS NOVEMBER 5, 2007**

#### **Ordinance No. 1234**

This Ordinance was presented to the Council for adopting rules for requesting public records and responding to requests for public records and appointing the Town Clerk as the Town of Ruston's Public Records Officer. This Ordinance was passed by the Council at the meeting of November 5, 2007.

#### **NOVEMBER 19, 2007**

#### **Ordinance No. 1235**

Ordinance No. 1235 – Amending the Ruston Municipal Code, Chapter 5.01 Business and Occupation Tax. This Ordinance requires that cities that impose a business and occupation tax shall provide for the allocation and apportionment of a person's gross income was passed by the Town Council on November 19, 2007. All cities and towns that impose a business and occupation tax in Washington adopt the B & O model tax ordinance.

#### **Ordinance No. 1236**

Ordinance No. 1236 amending the Ruston Municipal Code, Chapter 5.01A, Administrative

Provisions for Business and Occupation Taxes was passed by the Town Council on November 19, 2007. The model ordinance committee has amended the model administrative provisions ordinance in conjunction with the amendments to the model B & O tax ordinance.

#### **Ordinance No. 1237**

Ordinance No. 1237 – of the Ruston Town Council adopting the 2008 Annual budget for the Town of Ruston was tabled to December 3, 2007.

#### **Ordinance No. 1238**

Ordinance No. 1237 – An Ordinance adopting salary classification plan to Town of Ruston Officers and employees for Budget Year 2008 and repealing Ord. No. 1205 was tabled to December 3, 2007.

#### **Ordinance No. 1239**

Ordinance No. 1239 – the final hearing providing for an Ad Valorem Tax Levy for the year 2008 was passed by the Town Council on November 19, 2007.

#### **Ordinance No. 1240**

Ordinance No. 1240 of the Town of Ruston, amending

Article VII, Benefits, of Title 1.12 of the Ruston Municipal Code pertaining to vacation and sick leave was tabled to December 3, 2007.

#### **Amended Professional Contract for Westgate Engineering & Consulting**

The Amended Professional Contract for Westgate Engineering and Consulting was approved by Council on November 19, 2007.

#### **Resolution No. 409**

Resolution No. 409 - Exemptions to Statutory Bidding Requirements was tabled to December 3, 2007.

#### **Professional Services Agreement**

The Professional Services Agreement between the Town of Ruston and Steven Marcotte and the disclosure of conflict of interest by McGavick Graves, P.S. was approved by Council on November 19, 2007.

The following is proposed as the Scope of Work for Phase I of a potential two part comprehensive evaluation of the Town's finances and management structure. Phase I is intended to be a review of the Town's financial

resources and immediate needs, including recommendations to assist the Town in addressing the needs of the coming year.

This work could serve as a foundation for a more comprehensive Phase II which should include an evaluation of the Town's intermediate needs (2-5 year future) and long-term needs (5 to 10 year future), including long-term capital needs, anticipated changes in service demands, and fiscal strategies to address the longer term fiscal future of the Town. Such a longer term study should include a visioning process that engages both the Town Council and the citizenry to ensure ample opportunity input by all stakeholders.



### **SANTA CLAUS IS COMING TO TOWN**

Santa Claus will be at Ruston Town Hall at 5117 N Winnifred Street on Saturday, December 22, 2007.

Be sure and gather up the kids and grandkids to come and see Santa and receive some treats.

### **CHRISTMAS CLOSURE**

Town of Ruston Offices will be closed on Tuesday, December 25, 2007 in celebration of Christmas.

***FROM THE STAFF  
OF THE TOWN OF  
RUSTON, HAVE A  
HAPPY AND SAFE  
HOLIDAY SEASON.***

### **RUSTON SCHOOL COMMUNITY CENTER WHAT ARE YOUR THOUGHTS?**

At the Council Meeting on September 17, 2007 Councilman Everding presented a worksheet about possible polices for the use of the school community center that included sample rules from other municipalities and other Ruston documents.

The goal is to get community input on how to use the Ruston School gymnasium space (now named the Mary Krilich Joyce Community Center).

Who should be able to use the space and under what conditions? Do you have other ideas? The worksheet is a listing of possible times for inclusion in a future Ruston policy so feel free to pick and choose from the options in the worksheet. You can pick up a copy of the worksheet at Town Hall and then provide your input and responses to Councilman Everding directly and/or to the Council.

### **CIVIL SERVICE COMMISSION**

Mayor Transue is accepting applications for three positions that will comprise the Civil Service Board. Please submit letters of interest to Ruston Town Hall.

The general purpose of this commission is to establish for the Police Department of the Town of Ruston a system of personnel administration based on merit principles and governing the appointment, promotion, transfer, layoff, removal, discipline and welfare of its employees, and other incidents of employment. For any additional information, please see Chapter 2.01 CIVIL SERVICE COMMISSION of the Ruston Municipal Code.

### **Your Officials**

Mayor	
Michael Transue	759-3544
Council	
Mary Joyce	759-0536
Del Brewer	752-5902
Robert Pudlo	759-7539
Bob Everding	761-8455
Wayne Stebner	752-2041

### **Emergency – Dial 911**

Police Department	761-0272
Municipal Court	759-8545
Town Hall	759-3544
Town Clerk	Karen Murphy
Utility Clerk	Jennie Barton
Office Assistant	Vacant
Court Clerk	Diane Turner
Police Chief	Jim Reinhold
Fire Chief	Don Torbet
Public Works	Steve Taylor
	Steve Tucker
Building Official	Frank Mellas
Building Inspector	Joe Tedder